

CHURCH
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RESEARCH INTERN

Application Pack

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INTRODUCTION TO THE RESEARCH TEAM

This is an exciting opportunity to work with our committed, inspiring and growing research team. Since its inception in 1997, the Research Unit (as it was called then), has been examining contemporary Christian mission and evangelism in order to understand and share how God is at work through his church. Over the years, the team has developed a strong reputation for being a credible and pioneering voice for change within Church Army, the Church of England and wider Church.

Church Army are looking for someone with enthusiasm for research and the difference it can make to join our team. The team works closely together to live out its Christian ethos and model Church Army values, and the post holder for this role will actively engage in this also. We are looking for someone who will be excited to research what God is doing in mission and how lives are being transformed across Church Army, sharing our belief in what we do and why we do it.

The team is highly respected for their skills and expertise and comprised of incredibly gifted people with a passion for the difference that research can make. With a growing reputation and increased demand, this is an exciting time to join the Research team and Church Army's wider Learning and Development team, which draws together our work around research, training, leadership development and church resources.

THE INTERNSHIP

As well as paying the [Real Living Wage](#), the data analysis internship offers a number of unique opportunities to develop your skills as you gain experience of research in a Christian charity.

As a data analysis intern, you will have opportunity to:

- Work alongside experienced researchers with a variety of specialisms as part of a nationally recognised team
- Receive mentoring from experts in statistics, data analysis and research design
- Gain first-hand experience of quantitative research
- Take part in reflective conversations that situate research findings in their wider sociological and theological context.
- Visit Church Army projects that embody Church Army's vision to enable everyone everywhere to encounter God's love.
- Witness of journey of research projects, from design and planning to report launch events.
- Connect with staff members from across the charity (including commissioned evangelists) at one of our WePod events.
- Develop your research skills within the context of a Christian team



WHAT MAKES US CHURCH ARMY

Our Vision

For everyone everywhere to encounter God's love and be empowered to transform their communities through faith shared in words and action.

See our [We Are Church Army](#) video.

Our Values

Everything we do is underpinned by our GRACEUP values:



Generous - We believe God is generous and we want to model that generosity to others.



Risk-taking - We have a long heritage as a pioneering movement, taking calculated risks and giving our staff permission to try new things.



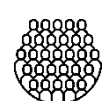
Accountable - We are accountable to God and others, and we want to be reliable and responsible to high professional standards.



Collaborative - We are committed to partnering with others who share our values; we believe collaboration enhances the potential and outcomes of our work.



Expectant - We are hopeful, expecting God to do new things through our frontline work and the Church Army community.



Unconditional - We believe God loves everyone and every person is significant in His eyes. We serve anyone regardless of their age, gender, race, sexuality, faith, ability, status or circumstances.



Prayerful - We listen to God through prayer, and we want to be obedient to Him. We want to be like Jesus in all we do.

JOB DESCRIPTION

Job Title:	Data Analysis Intern
Pay:	£21,255 per annum / £10.90 per hour
Term:	Fixed Term (September 2023 - June 2024)
Hours:	37.5 (Full time)
Location:	Wilson Carlile Centre, Sheffield (Flexible home working possible)
Responsible to:	Supervising Researcher and Research Team Leader
Relating to:	Senior Researchers, Researchers, Research Administrator
Purpose:	The primary purpose of this role is to carry out data analysis as part of Church Army's research unit. You will be contributing to our internal and external research projects. You may also be asked to assist other Church Army teams with their data analysis needs.
Objectives:	To carry out data analysis under the supervision of your supervising researcher To participate in the shared work of the research team To be an active participant in the community of the Wilson Carlile Centre
Occupational Requirement:	Due to the nature of the post, there is a requirement that the post holder has a faith in Jesus Christ, demonstrated in an active involvement in a church. Post holders must be in agreement with our vision and able to live out our values.

Key Tasks:

1. To carry out data analysis under the supervision of your supervising researcher
 - a. Use appropriate software to clean data from a variety of sources.
 - b. Analyse data using a well-documented, reproducible workflow.
 - c. Create charts and tables appropriate to stakeholder needs.
 - d. Produce accurate descriptive statistics for use in reports.
 - e. Assist in developing and maintaining Church Army's system of statistical reporting for [Centres of Mission](#)
2. To participate in the shared work of the research team
 - a. To attend regular research team meetings, which include:
 - i. Praying for the team's work
 - ii. Actively contributing to reflective discussions that situate our research in its broader sociological and theological context.
3. To be an active participant in the community of the Wilson Carlile Centre
 - a. To attend monthly all-staff meetings

- b. To play and active part in the wider team and model the shared practices of the team
- c. To process incoming post when this responsibility is assigned to the Learning and Development team.

Other general responsibilities

- Undertake other duties as outlined by the Supervising Researcher and Team Leader, commensurate with the post.
- To undertake any training required by the role, as identified in recruitment or supervision.
- Attend regular supervision meetings with your research supervisor.
- Adhere to Church Army’s contractual and non-contractual policies. These are outlined in the staff handbook.
- To act in the best interest of Church Army.

PERSON SPECIFICATION

We are looking for the post holder to have the following:

Essential	Desirable
Experience, knowledge, and qualifications	
Excellent numerical skills, demonstrated by an A-level in mathematics or equivalent qualifications or experience.	Qualifications or experience that demonstrate competence with descriptive statistical methods
Experience using appropriate software for statistical analysis	Computer scripting experience, especially data analysis in R
	Experience producing data visualisations
	Experience of exploratory data analysis
Skills and abilities	
Demonstrates a creative, curious approach to problem solving	
Ability to speak and write clearly	Experience communicating technical concepts to a non-technical audience
Experience using Microsoft Word and Microsoft Excel	
Attributes and Attitudes	
Enthusiastic about learning new skills	
Flexible, with a helpful disposition	
Good personal time management, able to clarify priorities	
Commitment to Church Army’s <u>vision and values</u>	

A vibrant Christian faith, demonstrated through engagement with a local church	
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There is an occupational requirement for the post holder to have an active Christian faith.

HOW TO APPLY

Send your CV and a covering letter to david.lovell@churcharmy.org.

Your covering letter should describe what you feel you will bring to the role as well as what you hope to get out of it.

We will be openly advertising for this internship and reviewing applications as they come in, so please submit a CV and covering letter to us as soon as possible.

Applicants must have the right to work in the UK.

We will take two references prior to any offer of employment, including one faith-based reference.